



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
January 22, 2024 - 6:00 PM

## Pledge of Allegiance

## Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

## Roll Call

**Present:** Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

**Also Present:** Mayor DeVore, City Administrator Mulfinger, City Clerk Rigdon

**Absent:** NA

## Additions or Deletions

A motion was made by Lenz, seconded by Weber to adopt the agenda as presented.

All aye. Motion carried.

## Citizens Public Comments

1. Public Comment Policy.

Brad Pleggenkuhl, Denver, IA, representing Hub City Landlord Association stated the current fees are heavy enough. Increases would only be passed on to the tenant. He shared the City of Waterloo rates and collection process.

Lenora Steinbrohn (Cisco), 16271 50<sup>th</sup> Street, asked several questions regarding the administrative operations of the Community Development Department and is not in favor of the inspection fee increase.

## Consent Agenda

2. Consideration of a motion approving the January 8, 2024 minutes.
3. Claims Resolution in the amount of \$641,013.59.

A motion was made by Garrigus, seconded by Weber to approve the consent agenda.

All aye. Motion carried.

## Ordinances

4. Consideration of an ordinance amending Chapter 25: Section 25-34; Appendix A – Zoning Ordinance; Sections 104, 202.2, 203.2, 204.2, 205.2, 202.3, and 203.3; Housing Maintenance and Occupancy Code. - Second Reading.

A motion was made by Weber, seconded by Seeders to approve the second reading.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

## Resolutions

5. Consideration of a resolution approving Change Order Number 3 in the amount of -\$1,770.00 to Dave Schmidt Construction for the NE Sanitary Sewer Improvements.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5509-2024.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

6. Consideration of a resolution approving Pay Request Number 5 in the amount of \$90,317.78 with Dave Schmidt Construction for the NE Sanitary Sewer Improvements.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5510-2024.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

7. Consideration of a resolution approving Pay Request Number 2 in the amount of \$110,709.50 with Bryan Construction Inc for the 2022 Residential and Commercial Demolition Project.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5511-2024.

Ayes: Seeders, Payne, Weber, Lenz, Ricchio, Weber

Nays: NA

Abstain: Garrigus

Motion carried.

8. Consideration of a resolution approving a Design Services Contract in the amount of \$37,900.00 for Install Airfield Lighting Vault with AECOM Technical Services, Inc.

A motion was made by Seeders, seconded by Garrigus to adopt Resolution No. 5512-2024.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

9. Consideration of a resolution approving Task Order No. 7038.036 with Strand Associates for Water and Sewer Cash Flow Analysis in the amount of \$14,900.00.

A motion was made by Weber, seconded by Garrigus to adopt a resolution to approve Task Order No. 7038.036 with Strand Associates for Water and Sewer Cash Flow Analysis in the amount of \$14,900.00.

Ayes: Weber, Garrigus

Nays: Seeders, Payne, Lenz, Ricchio

Motion failed.

## Motions

10. Consideration of a motion to have staff pursue funding options for soccer fields at 109 20th St. SE.

A motion was made by Seeders, seconded by Payne requesting Oelwein Soccer Club pursue grants and other funding for \$450,000.00 for soccer fields, then return to council for discussion regarding the land acquisition.

All aye.

Motion carried.

## Committee Reports

Councilmember Ricchio had reported on the Airport Board's discussion of the tractor tires. Staff will visit with Fixed Base Operator Tegeler regarding them.

## Mayor's Report

- A. Consideration of a motion approving the appointments to boards and commissions.

Mayor Pro Tem	Weber
Planning, Finance, Enterprise & Economic Development	Chair Seeders, Weber, Payne
Public Safety	Chair Weber, Lenz, Payne
Fayette Co. Solid Waste Commission	Mayor DeVore, Alternate Mulfinger
Airport Liaison	Councilperson Ricchio
Library Liaison	Councilperson Seeders
OCAD Liaison	Mayor DeVore, Alternate Mulfinger
Park & Recreation Liaison	Councilperson Garrigus
Northeast Iowa Regional League	Mayor DeVore, Alternate Mulfinger
Upper Explorerland Regional Planning Board	Mayor DeVore, Alternate Mulfinger
Housing Board	Councilperson Payne

A motion was made by Seeders, seconded by Weber to approve the appointments to boards and commissions. All aye. Motion carried.

- B. Consideration of a motion to reappoint Peggy Sherrets to the Planning and Zoning Commission.

A motion was made by Weber, seconded by Garrigus to reappoint Peggy Sherrets to the Planning and Zoning Commission. All aye. Motion carried.

- C. Discussion on open positions: Airport Board, Board of Appeals, and Zoning Board of Adjustments.

City Administrator Mulfinger explained what each open position was responsible for. Mayor DeVore mentioned one potential candidate. Council members and department heads are aware of openings and will report possible candidates to the City Administrator.

## City Administrator's Report

City Administrator Mulfinger explained the audio-visual improvements for the council room and the replacement of new windows and doors for the city hall building.

## Adjournment

2. Additional Information.

A motion was made by Lenz, seconded by Weber adjourn the meeting at 6:42PM.

All aye. Motion carried.

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Brett DeVore, Mayor

ATTEST:

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Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held January 22, 2024 and copy of said proceedings was furnished to the Register January 24, 2024.

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Dylan Mulfinger, City Administrator